**THE GLENGARRY TRUST**

**QUARTERLY MEETING**

**Monday 12th June 2023**

**7.45pm at the Glengarry Community Hall**

**TRUSTEES PRESENT:** M. MacRae (MMR, Chair), R. Lynn (RL), N. Stewart (NS), L. MacNally (LMcN), M. Davies (MD), J. Sutherland (JS)

**APOLOGIES:** C. Grant (CG)

**Minutes of the last meeting**

Two minor typing amendments were noted.

The minutes of the last meeting were proposed by MMR and seconded by NS.

**ACTION:** AC to update minutes and publish them

**Updates to Trustees data**

None

**Declarations of interests**

There were a number of declarations made. MD unable to vote on Parent Council applications, RL unable to vote on Glengarry Community Woodlands and Glengarry Highland Games applications. MMR unable to vote on the Glengarry Community Woodlands application relating to the tractor repairs. NS and LMcN unable to vote on Glengarry Community Council applications.

**Applications for discussion**

*IG 318 – Individual grant*

AC explained to Trustees that several attempts had been made to secure evidence from the applicant that they would become qualified at the end of the period and that the items requested were for that purpose. No feedback from the applicant or their employer has been received to date. AC suggested she write to the applicant and offer to approach the employer directly with the aim of getting a supporting letter. All agreed this was the best approach.

**Action:** AC to write to the applicant and ask whether she can approach the employer for evidence of the qualification being undertaken.

*SG 319 – Student grant*

All Trustees agreed this was a very well completed application and that the residential course looked excellent. Funding was awarded in the sum of £300.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*GCC 320 – Community Council Village Officer*

All Trustees agreed this was an excellent project and a well completed application form. Trustees will work with the applicant to identify whether continuation funding can be provided for this project going forward. All agreed that funding should be awarded in full in the sum of £3500.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*GCC 321 – Community Council skip hire*

All Trustees agreed to fund this project in full in the sum of £2000. Again, continuation funding for this valuable community project could be explored going forward with the applicant.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*IPC 322 – Invergarry Primary School Parent Council Workshops*

Trustees agreed that the completion report for the previous project was completed clearly and that funding should be awarded in full for workshops for the next academic year in the sum of £2485.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*IPC 323 - Invergarry Primary School Parent Council Transport*

The completion report was provided explaining why the applicant had proposed to return some of the funds and then reapply for the next academic year to get back into sync following Covid. Funding was awarded in full in the sum of £4127.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*GHG 324 – Glengarry Highland Games*

AC explained that she had included both the original and the new applications within Trustee information packs as they did not differ very much. This was despite a request for the applicant to elaborate on the items requiring funding following submission of their original application in March. It was also noted that several items had already happened or been purchased and would not be eligible for funding.

Trustees agreed to fund the items that were eligible on production of receipts and to a total maximum grant of £3668.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*GCW 325 – Glengarry Community Woodlands, Tractor repair*

The applicant had been in touch about this project prior to submitting their application and had answered questions from Trustees around the rationale for repairing the existing machine versus replacing it and the person chosen to repair it. NS asked whether a respray was necessary in addition to the repairs and LMcN expressed the view that it would enhance the value of the machine. JS said that it was disappointing the applicant had not indicated that they would provide any form of match funding. Other Trustees agreed. MMR said that this could potentially have come from firewood sales income given the tractor is used for that part of the business.

It was agreed that the project should be funded to a maximum of £5350 and on production of an invoice for the works. Trustees asked AC to feed back to the applicant that they were concerned about a warranty for the works and to ask if one would be available.

**Action:** AC to write to the applicant with the terms and conditions of the grant award.

*GCW 326 – Glengarry Community Woodlands, Admin support*

Trustees felt they were unable to make a decision on funding this project without further information. It wasn’t clear to them whether the requested funding covered the whole of the hours to be worked by the Administrator or whether there was additional funding from elsewhere as the hours seemed low. If the proposed budget was for all of the hours for the Administrator then Trustees wondered why no match funding or contribution was being made by the organisation. Trustees also wanted a breakdown of the number of hours the funding would provide for. They also wondered about how long the applicant wanted the project funded for as they had indicated they would welcome ongoing funding and whether the costs would actually increase each year given the projects the organisation was working on continued to expand.

**Action:** AC to write to the applicant with the follow up questions

*GCW 327 – Glengarry Community Woodlands, Lower Ardochy Forest*

All Trustees agreed that this looked like an interesting project and that funding should be awarded in full. However, there was no site plan attached to the application which was referred to and Trustees would like to see this. It was also suggested by MMR that the application was referred to SSE and Renantis for approval given that it exceeded the usual threshold for applications.

**Action:** AC to follow up the site plan with the applicant and refer the project to SSE and Renantis for their approval.

**Completion reports**

Four completion reports have been received in the period which were shared with Trustees.

* IPC/259
* FAGCC/281
* GCC/287
* IPC/307

**Finances**

MMR gave an update on the Covid Recovery funds as the Primary school had recently made an approach for funding for two robust picnic benches and a new trike for the children which had been agreed.

MMR also updated that Energy 4All had advised that a further payment would be made for the Laggan Hydro scheme.

**The meeting closed at 21.40pm**