**THE GLENGARRY TRUST**

**QUARTERLY TRUST MEETING**

**Monday 13th June 2022**

**19.45 pm the Glengarry Community Hall**

**TRUSTEES PRESENT:** M. MacRae (MMR, Chair), J. Sutherland (JS),

B. Swannell (BS), R. Lynn (RL), N. Stewart (NS), C. Grant (CG)

**IN ATTENDANCE:** A. Cooper (AC, Secretary)

**APOLOGIES:** C. MacLennan (CM)

1. **Minutes of the last meeting and actions arising**

CG proposed and MM seconded the quarterly meeting minutes.

BS proposed and MM seconded the extraordinary meeting minutes – AC to address one minor typing error.

1. **Updates to Trustees data**

No changes of note.

1. **Declaration of interests**

BS is GGASAC Treasurer and RL signed the accounts.

NS is a member of the Community Council.

MMR relatives involved in Community Woodlands projects as a contractor.

RL and CG are on the Board of the Community Woodlands.

1. **Applications for discussion**

*IRM/285 – Invergarry Railway Museum*

AC explained that she had clarified with applicant re the figures provided and explained the confusion. Trustees wondered given when the application was submitted and the rising cost of materials whether the estimates were still valid. MMR noted that the accounts provided were not signed. The application was scored and it was noted that there would be lots of beneficiaries, that the project formed part of local heritage and was a legacy project which was innovative.

Trustees agreed to fund the project in the full amount. Trustees noted that there was no financial contribution from the applicant but RL commented that volunteer time to the project was being given as a contribution.

**ACTION:** AC to write to applicant to confirm funding in the full amount of £5,000 subject to production of signed accounts

**ACTION:** AC to update the application form to include in-kind support

*GGASAC/286 – Great Glen After Schools Activities Club*

JS asked about a child protection policy. MMR said that these projects came under the banner of the School as the Parent Council ran them.

MMR asked about September date as traditionally the activities had been run earlier in the year. AC and BS said there had been a knock on effect with the dates due to COVID but the activities would hopefully be run earlier in 2023.

JS asked about school roll numbers and what would happen if the numbers increased as the funding would not be enough. AC suggested reserves might be used for this purpose.

MMR asked about whether an approach had been made to FAGCC for the children from Fort Augustus.

CG commented that this was a good application.

MMR reviewed the scoring checklist with Trustees. All agreed the project should be funded in full.

**ACTION:** AC to write to applicant and confirm the funding in full of £2,095, suggestion that in future FAGCC could be approached for those residing in Fort Augustus.

*GCC/287 – Glengarry Community Council Village Officer*

AC commented that information had come in detailing monies spent and hours worked. AC shared this update with Trustees.

This application was then scored. `Trustees felt there was a strong evidence of need. The applicant is making a financial contribution and has responded well to feedback. Everyone in Glengarry benefits from the project.

**ACTION:** AC to write to applicant and award the funding in the full amount of £3,500.

1. **Project update report**

Three completion reports have been received in the quarter.

AC shared a new project reporting format and all agreed this was a good document with all ongoing projects listed. GCW have provided an update on their two ongoing projects. Costs have risen since applications were made and they have requested that Glengarry Trust, subject to new estimates being sought, consider supporting them with additional funding required.

Only NS, BS and JS could comment.

JS asked whether usual practice would be to call an extraordinary meeting to review these new estimates. All who were able to comment agreed this was the right approach.

**ACTION:** AC to email applicant to ask for the quotes to be sent for Trustees to arrange to meet and discuss.

1. **AOCB**

A letter had been received from Glengarry Community Woodlands. Discussion ensued about drafting a response. JS raised concerns about the letter being submitted rather than RL being able to use her nomination to raise these points on behalf of the Woodlands. RL said that perhaps given this was the first nomination from the Woodlands that they had wanted to raise these as points of order given they were now represented as part of the Trust. BS wondered what the context of the letter was and what role the Woodlands thought they had in scrutinising the work of the Trust. RL commented that she had come to an AGM in the past and was not asked for any input so had not come again. JS replied that the AGM had a set agenda, which was followed. AC made notes from Trustees on each of the points raised in the letter in order to produce a draft letter for Trustees to review.

CG said that he had also wanted to raise the status of his appointment at this point. CG is still a member of the Glengarry Community Woodlands Board although this will be subject to change but is not the official representative and was invited on as a member of the public despite having both a child at the Primary School and being a Woodlands Board member at this time. CG explained that any representative nominated by the Community Woodlands would usually have a term of about six years given the cycle of board members at the Woodlands.

**ACTION:** AC to send letter to Glengarry Community Woodlands responding to their points

RL raised the point that Glengarry Community Woodlands are about to launch a Community Share Offer and asked whether the Trustees would consider this as a potential investment. A Community Benefit Company has been set up. The Woodlands is now a Community Development Trust. Hoping to launch early July. Community Share Scotland have explained that the important bit is to get pre launch commitments. £55,000 has already been pledged. The maximum investment is £25,000.

**ACTION:** RL to give feed back on the launch timetable and Trustees will hold an extraordinary meeting to discuss this.

AC commented that there have been updates to the website with applicants now able to save their work in progress when making an application.

**ACTION:** AC to publicise this.

SSE – JS to attend a networking meeting on behalf of the Trustees. AC and Trustees gave some feedback to JS to support her with the short presentation she is required to give about successes and challenges.

**ACTION:** JS to feed back at next meeting.

**The meeting closed at 21.45 pm**