**THE GLENGARRY TRUST**

**QUARTERLY MEETING**

**Monday 14th March 2022**

**7.00pm at the Glengarry Community Hall**

**TRUSTEES PRESENT:** D. Collins (DC), M. MacLennan (MM), M. MacRae (MMR, Chair), C. Grant (CG), C. MacLennan (CM)

**ABSENT:** J. Sutherland (JS)

**APOLOGIES:** B. Swannell (BS)

**Minutes of the last meeting**

Two minor typing amendments were noted.

The minutes of the last meeting were proposed by MMR and seconded by DC.

**ACTION:** AC to update minutes and publish them

**Updates to Trustees data**

None

**Declarations of interests**

None

**Applications for discussion**

**SG/280 – Student grant**

The applicant is undertaking a college course. This would be a second student application. The application is not retrospective. Query around the type of application and the criteria for items allowed to be purchased. Ultimately all Trustees present agreed this met the criteria and the grant should be awarded in full.

**ACTION:** AC to write to applicant to confirm the amount of £600 has been awarded but will be paid on production of receipts for the items

**ACTION:** AC to speak to web developer about the JotForm updates made and why some are not pulling through on the PDF download but to ensure bank details continue not to pull through

**FAGCC/281 – Fort Augustus and Glenmoriston Community Company**

MMR expressed the view that this was a very positive potential project. All agreed that it sounded a worthwhile venture to provide transport for those in the care sector providing home care. An approach has also been made to the Community Hall for a charging point. All agreed that this project should be supported.

**ACTION:** AC to write to the applicant to confirm the award in the sum of £5,000

**GHG/282**

Running costs of the Games and the purchase of a PA system. The application allows for reserves to be maintained. Only one quote provided for a PA system. Have any approaches been made to other community groups about borrowing this equipment? Constitution has some changes noted but not clear whether these are minuted and approved. The accounts are in order. There is evidence of need. The applicant is proposing to make a financial contribution. Trustees would like to have further feedback on any successes with organisations approached for financial support. This is identified as a main source of income so evidence of this is required. Why is income donated to other organisations and charities? Trustees had asked for the committee not to do this any longer. Grant funding cannot be used for other purposes, nor would donors necessarily agree to their funds being used elsewhere.

**ACTION:** AC to write to applicant.Trustees would like to convene an extraordinary meeting to discuss additional information required. Decision deferred.

**GHG/283**

Trustees discussed the application. Query about the ownership of the land the storage unit would be sited on. There may be difficulty building a permanent structure on land the applicant does not own. Trustees would be supportive of such an application but require further information to make a decision. Same issue with the constitution. AC to query the estimates for the slab and building and erection fees.

**ACTION:** AC to invite committee members along to present information to the queries and Trustees will then be better placed to make a decision.

**GCC/284**

The applicant has provided all relevant paperwork. The application is not retrospective and is completed fully. There is a strong evidence of need with a financial contribution from the applicant. The whole village will benefit from the project.

**ACTION:**  AC to write to approve the grant in the sum of £2,500

**Completion reports**

Four completion reports have been received in the period which were shared with Trustees.

* GCW/215
* IPC/235
* SG/260
* GCC/262

MMR asked about ongoing applications which were not being chased for outstanding paperwork.

**ACTION:** AC to produce a short report on ongoing projects for future meetings

AC expressed a concern about paperwork not always being accessible to applicants. It was suggested that she shared completion reports and other paperwork requiring completion using Google Docs.

**ACTION:** AC to investigate the use of Google Docs

**Website**

AC that some money might be invested in website upgrades. All agreed this was appropriate with the aim of making the process as accessible as possible to everyone in the community.

ACTION: AC to approach web developer for discussion on the above

**Application archives**

AC commented that the spreadsheet of applications would be put into Google Drive and that Trustees would be sent an invite link to access the archives in case they required them when assessing future applications.

**ACTION:** AC to add spreadsheet to Google Drive and then send link to Trustees to trial.

**Finances**

Some Covid money remaining. Jubilee celebrations could use some of these funds. Feedback is welcome for any other ideas. CG suggested a clear bus stop awning – AC could explore this. AC also asked whether some Covid recovery money might be used for improvements to the playpark – possibly for another picnic bench. Trustees were receptive to this idea.

**ACTION:** AC to feed back about playpark after her meeting with the Council representative.

MMR handed out paperwork requiring signatures for the updates to the bank accounts.

**Training needs**

CM to approach the trainer and feed back.

**ACTION:** CM to explore this training.

**Changes to the Deed of Trust**

Trustees are delighted to have received support from Twin Deer Law to put the changes to the Trust Deed in place.

The paperwork was passed round and had also been circulated prior to the meeting.

The Extract Trustee Resolution and the Minute of Amendment of Trust Deed were signed in the relevant places by those present. The notification to OSCR was also signed by MMR on behalf of Trustees.

**ACTION:** AC to ask BS and JS to sign and then return all paperwork to Twin Deer Law for processing.

An email had been received from Glengarry Community Woodlands which outlined that they would be meeting shortly and would be nominating someone to join the Trust. They asked to be kept up to date with all future developments in writing and they welcomed more information on the role as an organisation nominating someone to become a Trustee.

CG commented that he will be standing down from the Glengarry Community Woodlands Board so would not be able to be the nominated representative, although all agreed he had not been considered to be so to begin with.

**ACTION:** AC to write to Glengarry Community Woodlands to provide an update and respond to the points they raised.

**The meeting closed at 21.40pm**