**THE GLENGARRY TRUST**

**AGM**

**Monday 14th June 2021**

**7.00pm Glengarry Community Hall awning**

**TRUSTEES PRESENT:** C. Grant (CG), M. MacRae (MMR, Chair), M. MacLennan (MM), C. MacLennan (CM), J. Sutherland (JS)

**IN ATTENDANCE:** A. Cooper (AC, Secretary), L. MacNally (LM, Treasurer Glengarry Community Council), B. Swannell (nominee for Trustee), D. Collins (nominee for Trustee)

**APOLOGIES:** R. MacCallum (RM), E. Murchie (Falck)

**Minutes of the last meeting**

CG proposed and MM seconded with no amendments. All action points have been actioned. MMR mentioned that we are still hoping to secure Trustee training with LEADER and DC asked if this was the same training that MMR had mentioned to her before, MMR confirmed it was.

AC shared copies of information relating to the meeting with those in attendance.

**Chair’s report**

MMR outlined the work of the Trust over the last year. Although it has been a quieter year for applications due to the ongoing pandemic, there has been a lot of work going on in relation to the Coronavirus response and it has therefore been a busy time.

A list of all the projects funded forms part of the annual accounts and will be available on our website.

**Finance report**

MMR shared the annual accounts with those present. No specific questions arose.

A copy of the annual accounts will be made available on our website.

**Trustee nominations and elections**

MMR noted that RM had provided written confirmation that he was standing down as a Trustee. All commented that RM had done a huge amount for the Trust over the years and he would be missed.

BS has been nominated to become a Trustee by the Invergarry Primary School Parent Council and DC by the Glengarry Community Council. Both were warmly welcomed to their new roles. BS and DC were asked to complete paperwork relating to their role.

MMR asked whether anyone would like to perform the role of Chair for the coming year. All present agreed that MMR should continue in this role with JS proposing and MM seconding this motion.

**Review of the Deed of Trust**

There then followed a detailed discussion about the proposed changes to the Deed.

The change to section 1 was approved (proposer CG, seconder CM). The change to section 5 was approved (proposer CG, seconder MM). The change to 6.4 was approved (proposer CM, seconder MM). The removal of 6.5 was agreed (proposer CG, seconder MMR). The additions relating to the Register of Trustees and notice period for resignations were approved (proposer CG, seconder MMR). The proposed change to section 12 was approved (proposer CG, seconder MM). The change to section 16 was not approved and the number of Trustees to be quorate will remain at 3. The concern about the use of the word ‘company’ within the Deed was noted and will be discussed with the Solicitor when the changes are formalised. The addition of a clause relating to a Register of Interests (**to include employment**) was approved (proposer CG, seconder CM). The change to section 22 to add the ‘website’ and ‘on request from the Secretary’ as options for getting copies of minutes was approved (proposer MM, seconder CM). The change to section 38 to add that two signatories are required to move money between accounts was approved (proposer MMR, seconder CG). The addition of the virtual meetings clauses was approved (proposer CG, seconder MMR) with some adjustments made to avoid any repetition.

**Action:** Changes to be taken forward with OSCR and legal so they become effective.

**Training needs**

AC said that training needs should be discussed on an ongoing basis but in particular at the AGM so that training priorities could be identified for the coming year. All agreed to bring any training needs to meetings and that Trustees were looking forward to completing the LEADER training.

**AOCB**

Trustees must all complete the Register of Interest documents and return these to AC if they haven’t already done so.

AC to finalise the Register of Trustees with support from Trustees.

MMR asked Trustees for their view on retaining some funding (suggested £20,000 per annum) for legacy funding for once the payments from the windfarms stop. All agreed this was a good idea.

AC to add a ‘data check’ to the agenda for meetings to ensure no new information needs to be shared by Trustees e.g. member of a new Board.

**Action:** AC to add ‘data check’ to template agenda

AC suggested that the AGM for 2022 has a list of people who are formally invited e.g. Community Council, Falck, SSE and others in writing to encourage attendance. She also said she would start working on a program for the next AGM to include speakers (past applicants and projects and from other community benefit areas).

**Action:** AC to work on schedule for next year’s AGM

AC to produce a poster to send to previous applicants with deadlines and meeting dates on as applications are still received late and we wish to encourage more dialogue with applicants also.

**Action:** AC to produce poster to display and send to previous applicants.

LM asked for his appreciation for all the Trust do to be minuted.

**Dates for the coming year**

Application deadline 23rd August 2021 (meeting on 13th September)

Application deadline 22nd November 2021 (meeting on 13th December)

Application deadline 21st February 2022 (meeting on 14th March)

Application deadline 23rd May 2022 (meeting and AGM on 13th June).

**The meeting closed at 20.07pm**