**THE GLENGARRY TRUST**

**QUARTERLY MEETING**

**Monday 13th December 2021**

**7.00pm at the Glengarry Community Hall**

**TRUSTEES PRESENT:** D. Collins (DC), M. MacLennan (MM), M. MacRae (MMR, Chair), B. Swannell (BS), C. Grant (CG)

**APOLOGIES:** J. Sutherland (JS), C. MacLennan (CM)

**Minutes of the last meeting**

The minutes of the last meeting were proposed by CG and seconded by MM.

MMR enquired whether the acceptance for had been returned for the Children’s Christmas Parties. AC confirmed that it had not but that she would continue to chase this.

**ACTION:** AC to chase acceptance for ICP application

**Updates to Trustees data**

DC has resigned from the Community Council. We await a new nomination from the Community Council before any changes might be made to the make up of Trustees.

**Declarations of interests**

One application from relative of MMR and one application from a Trustee.

**Applications for discussion**

**SG/273 – Student grant**

All in order and completion report returned in time for the meeting.

All agreed to fund the grant in full.

**ACTION:** AC to write to the applicant with the outcome and terms and conditions.

**SG/274 – Student grant**

All agreed to fund this application but only to the maximum amount permitted by our terms and conditions. AC has tried to contact the applicant several times but not had any feedback.

**ACTION:** AC to write to the applicant with the outcome and terms and conditions and explain that there is a maximum funding limit of £600 for four years for student applicants.

**FKS/275 – Friends of Kilchuimen Academy**

All agreed that this was a worthwhile project which required a proportion of funding for those residing in the Glengarry area. CG asked whether we might suggest the addition of a clause for dissolution within the constitution after MMR reflected on the fact this was not included.

**ACTION:** AC to write to the applicant with the outcome and terms and conditions. AC to suggest an update to the constitution but emphasise this is advisory only.

**GHC/276 – Glengarry Heritage Centre**

MMR commented on how good an idea it was to digitise and have a legacy of information. CG thought it might also encourage more visitors. MM concerned that this might mean the end of the physical centre but could also see the benefits of the electronic version. BS thought the project would be of benefit to the school as they could access it online. Digital resources can even be used after a visit to enhance the experience of visiting.

Charitable organisations can apply for Microsoft suite for free. Suggestion that an Epson printer would be a better purchase.

**ACTION:** AC to write to the applicant to confirm grant awarded in full and provide terms and conditions.

**SG/277 – Student grant**

The relevant Trustee left the meeting. All remaining agreed this was an interesting course and would benefit the community as well as the individual.

**ACTION:** AC to write to the applicant to award the sum in full and provide the terms and conditions. Applicant to provide evidence of having paid for the balance of accommodation before the funds are awarded.

**SG/278 – Student grant**

MMR unable to comment. All Trustees agreed the application met the criteria and the form had been completed well with paperwork having been received for previous applications. This application is approved in full.

**ACTION:** AC to write to the applicant with the outcome and terms and conditions.

**IPC/279 – Invergarry Primary School Parent Council**

Discussion around the need for inclusion and fully supporting the need for this project. All were supportive of this project.

**ACTION:** AC to write to the applicant with the outcome and terms and conditions.

**Report on applications to date**

Trustees read form the short report provided. AC will continue to provide a report on who has completed their paperwork and any procedural other matters arising.

**Changes to the Deed of Trust**

AC updated about legal support for doing this and that the changes would be put in place soon. CG to explain to Glengarry Community Woodlands that this is in progress and to ask for their formal nomination.

**ACTION:** CG to feed back to Glengarry Community Woodlands.

**Update on finances**

MMR explained the updates on changing signatories on the bank accounts.

Discussion of accounts and transferring some funds.

**ACTION:** MMR to complete this work after Christmas.

**Record keeping, digitisation and retention**

AC updated everyone on the fantastic work completed by the admin assistant on archiving all the data. AC had supported the assistant for just over fifty hours and now everything was backed up both in hard copy and in two cloud storage services.

**ACTION:** AC to password protect the files with new passwords now the work in completed. AC to work with Trustees to determine what paperwork can now be safely shredded and disposed of.

**Award from Falck**

Three Glens Recovery Project – awarded £5,000. Getting people back out in the community. Lunch clubs and taster sessions for a 6 week block.

**ACTION:** MMR to provide more information on this project as it develops, it is being led by FAGCC.

**Ecar sharing scheme proposal**

SSE have a sustainability fund open for which they are seeking applications. The proposal is for cars to be provided for Sunflower care workers and pool cars for the community. All agreed a really good proposal.

**Upcoming training and training needs**

CM organising LEADER training but COVID has meant this has been postponed again.

**AOCB**

AC asked about some form of shelter outside the P.O. MMR asked AC to enquire about the recycled benches to ask about a complete seat with a cover.

**ACTION:** AC to make enquiries.

CG explained that Glengarry Community Woodlands will be releasing a community share offer mid to late February and be looking to raise money to go towards the building of the cabins. Share ranging from £75 to £25,000 will be available. Looking likely to be a 3% per annum return with flexibility built in to buy back. CG suggested a short presentation in advance of our next meeting.

**ACTION:** CG to propose dates for early February for a presentation from Glengarry Community Woodlands.

**The meeting closed at 21.15pm**