**THE GLENGARRY TRUST**

**Extraordinary Meeting**

**Monday 28th June 2021**

**8.00pm via Zoom**

**TRUSTEES PRESENT:** C. Grant (CG), M. MacRae (MMR, Chair), J. Sutherland (JS), B. Swannell (BS) and D. Collins (DC)

**APOLOGIES:** M. MacLennan (MM), C. MacLennan (CM)

**IN ATTENDANCE:** A. Cooper (AC, Secretary)

**Applications for discussion**

**XX/265**

No updates received to date following an email asking for follow up information.

**GSC/266 – Shinty Club**

Feedback has been received which clarified that any further fundraising received was ring fenced for other things and not for this project. A further email was also received outlining the issues with kit that the club has been having.

MMR commented that Trustees had felt at the last meeting that funding was appropriate given the increase in the numbers of Juniors. BS felt that clarification had been provided. Both around the other funding application and that they hadn’t raised any further funding than initially disclosed. JS said it had been specified that the equipment was specifically for the Juniors and that the Club is a real asset. CG felt that the feedback clarified all the points raised. DC said it would be nice to see photos.

**Action:**  AC to write to the applicant to say that an award is made in the sum of £2115. The terms and Conditions are to ask about the advertising board

going back up. A recommendation is to be made for an Adult Protection policy to be developed for future applications where this is relevant.

**GCW/267**

MMR and CG were unable to vote.

MMR explained that Falck are happy to support the application with no further questions. SSE were also happy to support the application but had asked follow up questions. Many of these questions had already been answered by the applicant, but they had been asked to provide a business plan and evidence of community consultation to Trustees which they had done on the same day they were asked. BS said she agreed the project should be funded. JS agreed that as funders had assessed and agreed with funding the project then this was ok. DC said all questions had been answered and information provided so she was supportive of the application. JS thought that a presentation for a grant over £5,000 in the future would be in order and all agreed. BS said an opportunity to present applications like this would be very helpful to help digest all of the information.

Trustees went on to look at the letter from the Board. MMR explained that there had been an error made with assessing the application last year but that a follow up meeting had taken place and Trustees had felt the issue had been dealt with and funding had been awarded. JS explained that there had been an issue with this new application in her view because of the business focussed nature of the project, and this is why she had wanted to refer it on in discussion with MMR. The intention was on this one occasion the application would be referred on. DC felt however that this might be required on a case by case basis, depending on the application and its size although not specific to the applicant and all agreed. BS said if the resource was there from the funders to ask for advice and support then we should use it if we saw fit.

JS commented that we have always endeavoured to follow proper process, we had training scheduled which had to be postponed but we wish to ensure we are up to date with what is required of Trustees and we are not complacent and we do take the responsibility very seriously. We had already agreed that the Woodlands should be represented on the Trust before the Board had sent the letter. JS felt that it would be unfortunate to deal with the letter point by point and it was better to draw a line under it and move forward. DC and BS commented that we should ensure there were comments within the letter about recognising the work of the Woodlands and that the Trust is there to try to help achieve their goals and we are open to having discussions about future plans.

**Action:** AC to write to the applicant and award the sum in the amount £14,181. AC to include feedback about the application process and use of external assessment as discussed at the meeting within the letter.

**Action:** AC to ensure follow up letter to applicants is sent out explaining the change in procedure

**Action:** AC to update website updated to reflect changes to process with presentation being required for larger projects.

**Action:**  AC to send round notes made to support Trustees to respond to the letter from the Community Woodlands Board.

**AOCB**

MMR commented that she was aware she needed to change signatories on the bank accounts and that a payment was due for fitting community noticeboards which everyone agreed was in order.

**The meeting closed at 20.37 pm**