**THE GLENGARRY TRUST**

**QUARTERLY TRUST MEETING**

**Monday 9th March 2020**

**6.00pm at the Glengarry Community Hall**

**TRUSTEES PRESENT:** C. Grant (CG), M. MacRae (MMR, Chair), R. MacCallum (RM), M. MacLennan (MM), C. MacLennan (CM)

**IN ATTENDANCE:** A. Cooper (AC, Secretary)

**APOLOGIES:** J. Sutherland (JS)

**Minutes of the last meeting**

CG proposed and RM seconded with no amendments. Action points were then discussed.

Update on bank account, need to remove one signatory and have the paperwork to add someone else. MMR explained the options with Bank of Scotland for all Trustees to consider.

**Report on applications to date**

A short report was prepared on progress with outstanding paperwork, the number of applications received and other relevant updates.

**Action:** follow up GCC/217 to find out if this project has in fact finished.

**Applications for discussion**

*JC/242 – Judo trip*

Discussion around this application. All agreed that it was a well completed application.

All Trustees were broadly supportive of the application.

**Action:** AC to write to the applicant to confirm an award in the amount of £500. The letter must stipulate that if plans are cancelled due to travel restrictions due to recent health concerns then the relevant sums need to be reimbursed.

*GCC/243 – Glengarry Community Council Fireworks*

Trustees are very supportive of this well organised annual event. However, there was a lack of information relating to the financial accounts and an estimate or evidence of previous costs was required.

**Action:** AC to revisit her query relating to a copy of the accounts for the Fireworks bank account. Trustees would like to see a copy of an estimate or invoice from a previous year and a copy of the accounts before a decision can be made. This decision was therefore deferred.

*GCC/244 – Glengarry Community Council Skip Hire*

All agreed that the project was a good investment for the community. Trustees wondered whether the Village Officers could support supervision of the skip when it is arriving and in place. The application was clear and most questions completed well. However, there was no quote attached to the application and Trustees would like to see this. Questions about the finances were not answered fully.

**Action:** AC to write to ask for a copy of either last year’s invoice or preferably a quote for this year and for the finance questions to be revisited for future applications. A decision has been deferred until this information is provided.

*GCW/245 – Glengarry Community Woodlands Scottish Land Fund*

The application was extensive and thorough. There was a query about the finances which was answered by the applicant. Some concern was raised about the level of traffic this project might produce and the impact in terms of its proximity to the cemetery. CG explained in more detail what the proposal entailed and assured those present that there would not be large timber extraction vehicles operating on that site.

CG was unable to cast a deciding vote but all other Trustees agreed they were supportive of this application.

**Action:** AC to write to the applicant to confirm the sum of £2796 has been awarded.

*SLW/246 – South Laggan Water Association*

All agreed that the application met the criteria of the Trust. There were no accounts provided. MMR explained why this was the case. All agreed that this was a much needed project.

MMR was unable to cast a deciding vote but all other Trustees agreed they were supportive of this application.

**Action:** AC to write and confirm funding in the amount of £13,740. The money will be paid on completion of the work when an invoice is received.

*P6/7 Trip – Invergarry Primary School Parent Council*

The application scored well. CG commented that he was pleased to see insurance would be taken out in case travel plans had to be cancelled due to current health concerns. Thirteen children will benefit from the project this year.

**Action:** AC to write to the applicant to confirm funding is awarded in the sum of £1,500.

*GGASAC/248 - Great Glen After School Activities Club*

All agreed that the activities looked really interesting and Trustees were supportive of the project.

**Action:** AC to write to confirm funding is awarded in the sum of £1308.

*FIG/249 – Folk in the Glen*

There were some questions raised about this application relating to the constitution and finance. CM raised a question about the storage of the equipment. The two quotes provided are from the same company.

**Action:** AC to write to explain that we are unable to fund the project at this time because the constitution currently does not conform to our minimum standards. Trustees would like two quotes from different companies as well as confirmation as to where the equipment will be stored. Trustees suggest that the group speak to Feis Glenn Albainn about the project proposal, to gain their insight and describe to Trustees the evidence of need and whether equipment could be shared.

*GHG/250 - Glengarry Highland Games*

There is strong evidence of need for this project and Trustees are broadly supportive. It was positive to see a typed set of accounts and a specific request to purchase particular items in this year’s application. The application was not completed fully and only one quote was provided. The Constitution also needs to be updated.

**Action:** AC to write to the applicant to explain that Trustees are supportive of this community event but ask for a second quote and an amended constitution. A decision is deferred until these things are addressed. The completion report for last years’ event is also outstanding.

**Completion reports**

GCC/233 – Road tarring

**Action:** AC to find out which logo to use to acknowledge SSE’s contribution.

**Other business**

*Letter from Student – SG/223*

This was discussed and all agreed that the remaining sum of £223.40 outstanding from their previous award could be used towards the new course the individual wished to undertake.

*Review of Constitution*

Trustees specifically looked at section 6. There is a clause that the Trustees should be representatives from particular sections of the community ‘as far as is reasonably practical’. The wording will be updated to replace ‘nominated’ to ‘representing’ with an ‘aim to achieve’ rather than ‘to secure’ a variety of different representatives from the community.

**Action:** AC to phone Burness to enquire about the proposed change to the constitution to ensure the process is followed correctly.

*New Trustees*

The Trust are currently seeking new Trustees. We would like to hear from anybody in the community who would wish to become a Trustee, particularly anyone with a background in accountancy or finance. Please contact Maria (07718316540) or any other Trustee for further information.

**Action:** AC to advertise that we are currently seeking new Trustees in particular those with accountancy or financial expertise.

*Receipts from Student applicant SG/240*

£78.81 due – no retrospective receipts can be paid and the applicant has been made aware.

*Proposed change to scoring processes*

The proposal is to have a separate scoring sheet for Student and Individual applicants. This was discussed and everyone was happy with the notion of changing this – some suggestions were made which will be incorporated.

**Update on finances**

An update was provided by MMR.

**Update on website and Facebook**

AC to ask web developer if the final changes are complete and if there can be stories excluded when features pull through from Facebook to the website if they aren’t directly relevant to us.

**Action:** AC to follow up the above with web developer and feed back.

**AOCB**

Trustees propose to hold a workshop in the community and invite all past and potential future applicants to attend to learn more about expectations and requirements when completing applications.

**The meeting closed at 20.40pm**